



Coming to School with a Smile
Reducing Dropout in School

4th Meeting Minutes

Participants

<i>Name</i>	<i>Surname</i>	<i>e-mail</i>	<i>Institution</i>
Roberto	Righi	righi@stepseurope.it	STEPS
Liisa	Ilomäki	liisa.ilomaki@helsinki.fi	TEdu (UofH)
Aysun	Çoban	aysunkilic35@gmail.com	Karsiyaka IMEM
Mustafa	Islamoglu	mislamoglu5335@gmail.com	Karsiyaka IMEM
Muazzez	Öztürk		Karsiyaka IMEM
Ayşegül	BalbayYalçın		Karsiyaka IMEM
Miguel Ángel	Muñoz	mamunoz@zaharena.com	Zahareña Cº
Isabel	Porras	iesalbayzin.direccion@gmail.com isapv99@gmail.com	IES Albayzín
Luis	Rodríguez	lumaromartin@gmail.com	IES Albayzín
Raquel	Martín Mendaño	rachelmendanito@gmail.com	IES Albayzín

Presentation

Welcome to all partners from Germán González, Granada Responsible of the Andalusia Regional Ministry of Education, and Juan Antonio Ruiz, Inspector of Education and collaborator of the project.

Administrative Issues

Isabel Porras, as official representative of the partnership, inform that the Spanish National Agency has not sent yet the Amendments to the Contract for the withdrawal of Graafchapt College, but everything is ok, because they verify immediately if is necessary to give more information, so is only a bureaucratic procedure for the official sign of the changes.

It has been doing an analysis of the final budget and the real expenses doing by each partners. Regarding the Contract, it is possible to transfers cost between different voices without amendment (article I.3.2) with these limits:

→ The transfer has to be less than 20% of the voices (in our case Project



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Management, Transnational Project Meetings and Learning Activities). This limit is in both sense, so the 20% limit is determined by the item with a lower amount.

- Project Management can only give money to other voices. It is not possible to move money from Transnational Project Meetings or Learning activities to Project Management).

According these conditions and the real expenses of partners, LiceoRomita and IES Albayzín can move money from Transnational Project Meetings to Learning Activities in order to fund the higher number of students involved in mobility compared to the initially planned. This explanation will be send in a message to all partners in order to inform their financial departments.

Presentation and discussion about Outputs and Results of the project

Liisallomaki, Roberto Righi, Luis Rodríguez, Isabel Porrás and Raquel Martín has present the different outputs and activities doing in the framework of the project.

The partnership has coincided in assessing very positively the number, content and depth of all the results that have been produced in the different activities (specially the learning outcomes of the Learning Activities).

The dropout approaches from the projects activities has been considered from a bottom-up point of view (not proposing political measures but individual actions) and considering:

- Dropout as an individual problem, with an individual solution, but using collaborative strategies to build positive environments.
- Putting the teacher role in the center.
- Integrating and shorten the gap between the school culture and that from the society around the school (neighborhood, families, ...)
- Balance the institutional empowerment with the students own engagement.

It should also be noted that these results are the result of the involvement of the different stakeholders of the schools, another aspect that must be taken advantage of for the final dissemination activities.

IES Albayzín and LiceoRomita have elaborated a table with the description of all the outcomes and the partnership has decided to integrate it with all the other results and use it to:

- Define the characteristics and actions to complete the different outputs in order to consider them as a final public result.
- Define the potential recipients interesting to know these results.
- Define the way the partnership present the results.
- Elaborate a dissemination strategy for each output.

The structure of the table is:





Type Of Activity	Description	Result	Authors	Format	Current State	Proposals to Improve	Potential Recipients and Partner especially interested in spreading it	Dissemination Strategies
To be filled by partner responsible	To be filled by partner responsible	To be filled by partner responsible	To be filled by partner responsible	To be filled by partner responsible	To be filled by partner responsible	To be filled for all partners	To be filled for all partners	To be filled for all partners

The table will be located in a the common Google Drive Folder (<https://drive.google.com/open?id=0B8w7qKI3v5hIbzdzbFF4ekM5VFU>) in a Google Sheet integrated by Zahareña (<https://docs.google.com/spreadsheets/d/1cnqqP7ejiDBki00xyKsFX9drerEQLMY3ipZyOCBCylg/edit?usp=sharing>)

Dissemination Planning: Actions to be carried out until the Karsiyaka meeting

After analyze all the outputs of project, the partnership decides to focus the activity from June (after the second Learning Activity in Granada and the finalisation of the school year, to leave the student to better finish all the projects relating to Smile Project) in Dissemination, in two different phases:

- Dissemination of all the single outputs, in order to test the interest and the reaction from the key recipients. This phase will be developed until the final meeting of the project in Turkey.
- To elaborate and disseminate a final conclusion of the project. This result will not be an extensive report, but something soft with a direct communication approach. The format is not defined (it can be a slogan, a small video as an advertising spot, a decalogue derived from the good practices of the project, ...), being its determination the main objective of the Final Meeting: how to produce it and a communication strategy until the end of the year, when the project ends.

It has been also decided that Karsiyaka IMEM will organize a Press Conference in Turkey as the principal output from them. AysunÇobanask to LiceoRomita a simple explanation about the approach they used for the Press Conference that was organized in Campobasso during the project meeting.

After analyze the agenda for the Learning Activity of May in Granada, the partnership advises IES Albayzín to open the *Meeting and Round Table of Student with an Administration Member* of 10th May, to other stakeholder (representatives from families, teachers, associations,...) in order to transform this activity in real dissemination activity of the project.





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Visit to *Aldeas Infantiles/Children Villages*

In the morning of Friday 28th April partners visit Aldeas Infantiles, to know their programs with children that are housed in their “villages” for different reasons (orphans, custody has been withdrawn from parents, unaccompanied minor migrants) and how they collaborate with schools, in general, and with IES Albayzín, in particular.

Last transnational Project Meeting in Turkey

The final meeting will be organized from 26 to 29 September in Karsikaya. Is a moment perfect for all partners and also is time enough for partnership to articulate actions to close the project in the better conditions and for definition of final activities is it was considered necessary.

AysunÇoban will propose all partner a hotel with agreements with IMEM in order to make the stay in the better and more economic conditions.

To arrive to Karsikaya is necessary to fly to Izmir Adnan Menderes Airport, 40 km away of meeting venue.

AysunÇoban recommended to fly via Istanbul with Turkish Airlines, but sometimes is possible to find other economics possibilities via some german airports or Amsterdam with Pegasus or Lufthansa.

It is important to fix the dates ASAP in order to buy the tickets with the lowest price. For this reason, Zahareña has created a poll in Doodle (<http://doodle.com/poll/wpar6x943n3gsbky>) to collect information from all partners.



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Work planning until the 5th Meeting

Who	What	How	When
Zahareña	Kickoff meeting minutes	Send Minutes to all partners	ASAP
Zahareña	Administrative Message	Send a message to all partners in order to inform their financial departments about the conditions to transfers cost between different voices without amendment (article I.3.2).	ASAP
Participants who has presented results during the meeting	To share presentations	Include the presentations used during the meeting in the common folder: https://drive.google.com/open?id=0ByoAdl-DetsRFRGQIB2aWhORFk	ASAP
All participants in Kickoff Meeting	Validation of Minutes	Make corrections, comments and additions to the minutes	Before 17/05/17
All participants in Kickoff Meeting	Evaluation of Meeting	Answer the evaluation questionnaire at https://goo.gl/forms/c0rcUEMPv3JSXWxa2	Before 17/05/17
Participants from IES Albayzin in Campobasso Learning Activities	Evaluation of the exchange	Answer the evaluation questionnaire at https://goo.gl/forms/Qmy9QW4npG4RP71I2	Before 17/05/17
All partners	Fix the dates for the Final Meeting at Karsikaya	Answer the poll at http://doodle.com/poll/wpar6x943n3gsbky	Before 17/05/17
LiceoRomita& IES Albayzín	Learning Activities in Granada	Participate in the Granada Exchange	From 7 to 14 May
IES Albayzin	Contract Amendments	Inform all partner when the official communication will arrive.	As soon as it arrives from the Spanish Agency
Participants from LiceoRomita in	Evaluation of the exchange	Answer the evaluation questionnaire at https://goo.gl/forms/Qmy9QW4	Before 30/05/17



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Granada Learning Activities		npG4RP71I2	
Zahareña	Table of Final Outputs	Create the table and integrate the results already communicated by partners	ASAP
All Partners		Review, fill and comments all the outputs of the project.	30/05/17
Zahareña	Proposal of Dissemination Actions	Review of the Table of Final Outputs and elaboration of a document with the final actions for better disseminate the project.	15/06/17
All partners	Dissemination Actions	Develop of the dissemination actions proposed and inclusion of the actions in the Dissemination Table.	From 15/06/17 to Final Meeting
LiceoRomita	Approach for a Press Conference	Describe the approach of the Press Conference that was organized in Campobasso during the project meeting	30/05/17
Karsikaya IMEM	Organisation of a Press Conference	Organisation a Press Conference to disseminate the final results of the project in Izmir area.	During the Final Partners Meeting
Karsikaya IMEM	Information about Hotel and transport in Karsikaya	Send all partners information to organize the trip for the Final Meeting.	30/05/17
Karsikaya IMEM	Final Meeting	Organisation of Final Meeting	End of September (date to be fixed)
All partners		Participate in the Final Meeting	